# Group/Class Visit Request Form

<table>
<thead>
<tr>
<th>CONTACT NAME</th>
<th>SCHOOL/GROUP NAME</th>
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<tr>
<th>EMAIL</th>
<th>PHONE NUMBER</th>
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Contact Preference:  ☐ EMAIL  ☐ PHONE

**Grade Level(s):**
- ☐ preschool  ☐ kindergarten
- ☐ 1st grade  ☐ 2nd grade  ☐ 3rd grade  ☐ 4th grade  ☐ 5th grade  ☐ 6th grade
- ☐ 7th grade  ☐ 8th grade
- ☐ High School
- ☐ College
- ☐ Other ____________________________

How many visitors will be in your group? ______________

**Preferred Dates & Times:**
- First Choice: ____________________________
- Second Choice: ____________________________
- Third Choice: ____________________________

**Program Options (please check one or more choice):**
- ☐ Tour  ☐ Story  ☐ Library Orientation
- ☐ Use of the Online Catalog  ☐ Database Searching
- ☐ Library Research
- ☐ Other ____________________________

**Additional Comments:**

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09/04/2014